

Prairie du Chien Memorial Library

Minutes of Prairie du Chien Memorial Library Board of Trustees Meeting

1. President Linda Munson called the meeting of the Prairie du Chien Memorial Library Board of Trustees to order at 5 p.m. on Monday, April 20, 2026, at the public library.
 - **Roll Call**
 - **Present board of trustees:** Linda Munson, Kurt Smith, Jill Doll, Wendy Scherer, Ashley Erickson, Mark Gilberts–County Representative, and Brooke Teynor–School District Representative. **Absent:** Jennifer Miller
 - **Motion** by Smith, seconded by Gilberts, to certify the open meeting law agenda requirements. Roll call was unanimous.
2. **Approval** of March 23, 2026, Library Board Meeting minutes. Motion by Erickson and seconded by Doll. Motion Carried.
3. **Approval** of Monthly Bills. Motion by Scherer and seconded by Teynor. Roll call was unanimous. Motion Carried.
4. **Motion** was made by Erickson, seconded by Scherer, to pay the SWLS invoice. Roll call was unanimous. Motion carried.
5. **Motion** was made by Erickson, seconded by Gilberts, to keep the appointments of the library board officers the same, contingent upon renewal status. Roll call was unanimous. Motion carried.
6. **President’s Report**
 - Linda went over chapters 24 and 25 of the Trustee Essentials Training with the board.

- Linda gave the board an update on the library landscaping. Linda said Ed Block has been in contact with the high school tech ed department, and the high school welding class is making a trellis for the front of the library. Wood chips for landscaping are set to be delivered next Friday, and the high school greenhouse class is helping the library landscaping crew spread them out.

7. Director's Report

- Statistics were really good for March. Circulation was good. Study room usage is doing really well. New cards and items added have gone up.
- The fiction and large print books have been separated and now have their own spots.
- Elisabeth did a breakdown of library statistics. Adult, large print, audio, children's, and non-fiction all do well. There has been a decline in young adult books. Elisabeth is going to be ordering fewer young adult books unless there are a lot more requests. Ordering for the rest will stay pretty much the same.
- The budget for the library is doing well. Spending tends to be lower in April. May spending will increase.
- There was a library staff meeting held recently to go over the new changes to the library.
- There has been an increase in homeless patrons. Things have been fine with them, but there were some issues that were addressed.
- Study rooms have become extremely busy. Some days, the rooms are so busy that they are getting overbooked. Due to usage issues and some other issues the library has encountered with the study rooms, Elisabeth is looking to update our study room usage policy.
- Winona Controls was in for spring preventative maintenance.
- The fountain is up and running.
- Elisabeth will be out the second week of May for vacation.
- Elisabeth went over the planned events for the Unearth a Story summer reading program. There will be an event almost every Tuesday and Thursday during summer reading.

- There will be an event for local author, Todd Voter, sometime after the end of summer reading. Todd was kind enough to donate his first two books to the library. Thank you, Todd!
8. **Motion** to adjourn at 5:38 p.m. by Gilberts, seconded by Erickson. Motion Carried.

Submitted by:
Brooke Teynor
Secretary