

Prairie du Chien Memorial Library

Minutes of Prairie du Chien Memorial Library Board of Trustees Meeting

1. President Linda Munson called the meeting of the Prairie du Chien Memorial Library Board of Trustees to order at 5:00 p.m. on Tuesday, August 20, 2024, at the public library.
 - **Roll Call**
 - **Present board of trustees:** Linda Munson, Jill Doll, Nancy DuCharme, Jennifer Miller, Ashley Erickson, Mark Gilberts–County Representative, and Brooke Teynor–School District Representative. **Absent: Wendy Scherer**
 - **Motion** by Teynor, Seconded by Miller to certify the open meeting law agenda requirements. Roll call was unanimous.
 - Wendy Scherer arrived at 5:01 p.m.
2. **Approval** of July 16, 2024, Library Board Meeting minutes. Motion by Teynor and Seconded by DuCharme. Motion Carried.
3. **Approval** of Monthly Bills. Motioned by Doll and Seconded by Gilberts. Roll call unanimous. Motion Carried.
4. **President's Report**
 - Friends of the Library book and pie sale held in August made a total of \$1935. The pies brought in \$1166 and the books brought in \$769.
 - Elisabeth presented to the Crawford County Board on the morning of Tuesday, August 20th in the hopes of getting their support for an increase of funding from 70% to 78%. All of the librarians from Crawford were in attendance. The county agreed to the increase.
 - The Community Foundation of Southwestern Wisconsin, an endowment fund for libraries, will match funds up to a certain amount of money earned by the library. This foundation is willing to match up to \$7000.

Linda has asked Amanda and Chad to look over the program before the library agrees to anything.

5. **Director's Report**

- The library statistics are looking great, but the door counter broke. Due to this there are no door count stats for the month of July.
- Elisabeth is weighing the library's options for replacing the door counter. She has requested pricing for a new one, but she is also throwing around other ideas to replace the door counter. She is looking for feedback on the options presented to the board.
- The library's Children's Section has been rearranged so it is more visible to staff. The staff is hoping this new arrangement will help deter the misuse occurring in this section.
- Due to the new arrangement a couple other areas were rearranged. The DVDs and computer stations have been moved.
- There have been discussions that the patrons do not like the stools for the computer stations. The library is looking at replacements. However, there are padded seats in the study rooms that are always available to use.
- All of the pages that graduated in May have departed for college. The library hosted a staff pizza party to send them off.
- The generator needed a part for the heating system. The estimate came in very expensive at around \$2300. Elisabeth spoke with Nate and Leo and the city was able to send someone over to work on the issue. This will bring the cost down to around \$500.
- The Smokey the Bear story time went very well.
- There was a donation of a rocking chair by the Red Hat Society. There will be a picture of the chair featured in the Courier Press.
- The last Summer Reading event went very well.
- The final count for Summer Reading participation was over 1200.

6. **Motion** to adjourn at 5:23 p.m. by Erickson, seconded by Gilberts. Motion Carried.

Submitted by:

Brooke Teynor

Secretary