

Minutes of Prairie du Chien Memorial Library Board of Trustees Meeting

President Linda Munson called the August 18, 2015 meeting of the Prairie du Chien Memorial Library Board of Trustees to order at 5:30.

1. **Roll Call** Present: Linda Munson, Mary Ann Stemper, Layne David, Brenda Anderson Kersten Rocksvold and Jill Doll. Absent were Drew Johnson and Norb Aschom.
2. **Motion** by Anderson second by Doll to certify the open meeting law agenda requirements. Roll call vote was unanimous.
3. **Motion** by David second by Anderson to approve the minutes of the July 21, 2015 meeting. Motion carried.
4. **Motion** by Doll second by David to approve the monthly bills as recommended by the finance committee. Roll call vote was unanimous.
5. **President's Report**
 - The progress of the committee working with Harold Waterman to produce a brochure and 5 minute video was updated. A copy of the revised brochure was offered to the board for their suggestions.
 - Contacts have been made with some donors for fundraising for the renovation.
 - Positive feedback on the FEMA grant was reported.
6. **Summer Reading Update**

A full report of the summer reading program with numbers in attendance and the full cost will be presented at the September meeting.

Motion by Stemper second by Munson to commend the entire staff for the very successful summer reading program especially to Coordinator Elizabeth Byers for her leadership. Motion carried
7. **Page Policy** was tabled until August so that the board would have a chance to review the policy before they had to act on it.
8. **Change in Meeting Date**

Motion by Stemper second by Doll to change the September meeting date to Wednesday September 16 at 5:30 p.m.
9. **Director's Report**
 - No staff meeting.
 - The statistics for June and July were unusually high reflecting the success of the reading program
 - Some staff will be attending Maker Space Training offered by SWLS
 - WLA 3 day conference will be in Middleton in November. The director will attend and would like to take some staff if practical because the conference is so close this year.

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- Marilyn Leys program has been tentatively scheduled for September 17. She has written on the timely topic of low flying aircraft exploring the political and environmental issues involved.
- The director acknowledged the receipt of generous donation of supplies from 3M and donations in Memory of Jack Munson and Charley Wacouta.

10. **Executive Committee Meeting** An executive committee meeting was scheduled for Monday August 31 at 1:00 to discuss staffing and strategic planning. All board members will receive a notice and are encouraged to attend.

11. **September agenda items**

- Page Policy Approval
- Summer Reading Final Report
- Preliminary Budget Information

12. **Motion** to adjourn at 6:30 by Doll second by Rocksvold. Motion carried.

Submitted by Mary Ann Stemper
Secretary