

Library Board Minutes

February 23, 2017

Minutes of Prairie du Chien Memorial Library Board of Trustees Meeting

President Linda Munson called the meeting of the Prairie du Chien Memorial Library Board of Trustees to order at 5:30 pm on Thursday, February 23, 2017.

1. **Roll Call** Present: Linda Munson, Jill Doll, Mary Ann Stemper, Brenda Anderson, Norb Aschom, Drew Johnson, Kersten Rocksvold, County Representative and Library Director, Nancy Ashmore. Absent was Layne David.

The board offers their condolences to Layne David on the passing of his mother LaVon David.

2. **Motion** by Stemper, second by Doll to certify the open meeting law agenda requirements. Motion carried.
3. **Motion** by Aschom, second by Doll to approve the Board Minutes from January 24, 2017. Motion carried.
4. **Motion** by Doll, second by Anderson to approve the monthly bills as recommended by the finance committee. Roll call vote was unanimous.
5. **President's Report.**
 - We are still gathering information on the artesian well. The well is 900 feet deep and has pressure of 18 psi and it puts out 105 gallons of water per minute.
 - The excess water from the fountain should be draining in the alley but it is not. There was a soil boring test and the results are good. The soil is dry 30 feet down.
 - We have quotes for capping the well. One company has come on site. The other company still needs to do that. They have a camera that may be able to fit into the well so we can see what is going on.
 - The Friends of the Library Book sale raised over \$600. Some of the extra books were donated to other organizations including the prison.
 - The Platteville Library no longer needs their outdoor book drop. Ashmore will contact them to see if we can purchase it for \$1,500.

6. **Building committee report**

David was absent so there was no update at this time.

7. **Library annual report**

Ashmore presented the annual report. It is due next Tuesday. The numbers are not finalized because they need to be updated with payments for the Capital Campaign. **Motion** by Stemper, second by Johnson to approve the annual report, pending amendments that will be made by Ashmore to include payments for the Capital

Campaign. Motion carried.

8. Possible Hardee's fundraiser for the Library expansion

Dave Bowar approached the Library about doing another breakfast fundraiser to raise money for the Library expansion. The fundraiser would be on Saturday, March 18th from 7 to 10 am.

Motion by Munson, second by Aschom to approve the generous offer by Dave Bowar to have a fundraiser at Hardee's for the Library expansion. Motion carried.

Tickets will be available at City Hall and the Library. Please let Munson know if you will be able to help at the event.

9. Summer Reading Program Update

Planning for the summer reading program is progressing. Kim Warpinski came up with the idea to give each month its own special theme based on the main theme of Build a Better World. The theme of June will be Break It, July be Build It and August will be Create It. The Board loved the idea. The library will be under construction this summer so there will be not as many programs but there will be do-it-yourself stations and there will still be incentives. There will be a Magic Lantern program on June 29th at 6:00 pm.

10. Director's Report

- The staff meeting was spent discussing Summer Reading.
- Statistics for January were up compared to January 2016 but they were down compared to January 2015.
- There was nothing new to discuss about computers.
- Ashmore sent an email about the salaries of other library directors for comparison.
- Ashmore is still trying to find another high school student to be a page for the Library.

11. March Agenda Items

- Evaluation in Closed Session
- Update on Hardee's fundraiser

Next meeting is scheduled for Tuesday, March 21st at 5:30 pm

12. Motion to adjourn at 6:29 p.m. by Stemper, second by Johnson. Motion carried.

Submitted by Brenda Anderson
Secretary