

Library Board Minutes

March 21, 2017

Minutes of Prairie du Chien Memorial Library Board of Trustees Meeting

President Linda Munson called the meeting of the Prairie du Chien Memorial Library Board of Trustees to order at 5:30 pm on Tuesday, March 21, 2017.

1. **Roll Call** Present: Linda Munson, Jill Doll, Mary Ann Stemper, Brenda Anderson, Norb Aschom, Layne David, and Library Director, Nancy Ashmore. Absent were the County Representative and the School Representative.
2. **Motion** by Stemper, second by David to certify the open meeting law agenda requirements. Motion carried.
3. **Motion** by Aschom, second by Stemper to approve the Board Minutes from February 23, 2017. Motion carried.
4. **Motion** by Anderson, second by Munson to approve the monthly bills as recommended by the finance committee. Roll call vote was unanimous.
5. **President's Report.**
 - We are still investigating options for the well. We may be able to get a variance from the DNR to abandon the well.
 - It might be possible to close the well from the side and further down instead of closing it from the top.
 - Our current downspouts go to the drain in the alley.
 - We are looking into how to use the 3M product Di-Noc, which is an architectural finish, in the library renovation.
 - The Hardee's fundraiser was very successful. It raised just over \$1,100. Thank you to Dave Bowar for hosting this event.
 - Books will need to go into storage when we start the library expansion. Most of the books will be from the Children's area because there will be a temporary wall in that space.
6. **Building committee report**

There was no update at this time.
7. **Closed Session**

Motion by Stemper, second by David to enter closed session at 5:46 pm per State Statutes 19.85(1)(c)(d). Considering employment, promotion, compensation or performance data of any public employee over whom the governmental body has jurisdiction or exercises responsibility re Director's evaluation and absence. Roll call vote was unanimous.

8. Reconvene into Open Session

Motion by Aschom, second by David to reconvene into open session at 6:25 pm. Roll call vote was unanimous.

9. Summer Reading Program Update

Ashmore has discussed dates with Aaron Amundson at Bluff View and Laura Stuckey at BA Kennedy to talk to the students about the summer reading program. The schedule for the summer reading program is not out yet. A rough draft will be prepared for the April Board of Trustees meeting.

10. Director's Report

- The staff meeting was spent discussing Summer Reading and building updates.
- Statistics for February were down but not by much.
- There was an issue with a computer where they couldn't change the date. A tech came on site to fix it.
- Ashmore will be taking vacation for 5 days in April right before the board meeting.

11. April Agenda Items

- Summer Reading Schedule rough draft
- Timeline for the building renovation

Next meeting is scheduled for Tuesday, April 18th at 5:30 pm

12. Motion to adjourn at 6:41 p.m. by David, second by Doll. Motion carried.

Submitted by Brenda Anderson
Secretary