

Library Board Minutes
April 18, 2017

Minutes of Prairie du Chien Memorial Library Board of Trustees Meeting

President Linda Munson called the meeting of the Prairie du Chien Memorial Library Board of Trustees to order at 5:30 pm on Tuesday, April 18, 2017.

1. **Roll Call** Present: Linda Munson, Jill Doll, Mary Ann Stemper, Brenda Anderson, Norb Aschom, Layne David, and Library Director, Nancy Ashmore. Absent was the County Representative. School Representative Lynn O’Kane arrived at 5:36 pm.
2. **Motion** by Stemper, second by Doll to certify the open meeting law agenda requirements. Motion carried.
3. **Motion** by Stemper, second by Aschom to approve the Board Minutes from March 21, 2017. Motion carried.
4. **Motion** by Doll, second by Anderson to approve the monthly bills as recommended by the finance committee. Roll call vote was unanimous.
5. **President’s Report.**
 - Munson discovered that McGregor, Iowa used to have an artesian well but it was capped in 1951 because of a deep leak. It leaked again in 2009.
 - The building expansion timeline has not been finalized.
 - School Board Representative Lynn O’Kane arrived at 5:36 pm.
 - The architects and the City of Prairie du Chien are waiting for some questions to be answered by FEMA about the basement saferoom.
 - We are still looking for good ideas to raise more money for the expansion.
6. **Building committee report**

The building does not have any issues at this time.
7. **Closed Session**

Motion by Stemper, second by David to enter closed session at 5:43 pm per State Statutes 19.85(1)(c)(d). Considering employment, promotion, compensation or performance data of any public employee over whom the governmental body has jurisdiction or exercises responsibility re staff compensation. Roll call vote was unanimous.
8. **Reconvene into Open Session**

Motion by Stemper, second by Doll to reconvene into open session at 6:01 pm. Roll call vote was unanimous.

Motion by Stemper, second by Doll to have the Library Director report back next month with comparable staff compensations from other libraries in the Southwest Library

system for comparable positions. The Director will also report back who in the City of Prairie du Chien has similar compensation. Motion carried.

9. Summer Reading Program Update

- This summer there will be reading programs on Wednesday afternoons at Fort Crawford. This will be in addition to the do-it-yourself stations at the Library.
- On June 29th Traveling Lantern will be putting on a show at City Hall at 6:30 pm.
- Friday afternoons in August there will be science programs at City Hall with 4H.
- Ashmore will be going to Bluff View on May 9th to talk to the students about the summer reading program.
- Ashmore is still talking to the Villa about a program at their location.

10. Director's Report

- There was no staff meeting while Ashmore was on vacation.
- Statistics were up compared to last year.
- The yearbooks at the Library were digitized. They are not searchable.
- The Courier Press project has not been updated yet.

11. May Agenda Items

- Staff compensation in Closed Session
- Staff reviews in Closed Session
- Summer calendar
- Library's position on being open during construction

Next meeting is scheduled for Tuesday, May 16th at 5:30 pm

12. Motion to adjourn at 6:19 p.m. by Aschom, second by David. Motion carried.

Submitted by Brenda Anderson
Secretary