

Library Board Minutes
December 19, 2017

Minutes of Prairie du Chien Memorial Library Board of Trustees Meeting

President Linda Munson called the meeting of the Prairie du Chien Memorial Library Board of Trustees to order at 5:30 pm on Tuesday, December 19, 2017.

1. **Roll Call** Present: Linda Munson, Jill Doll, Norb Aschom, Brenda Anderson, Mary Ann Stemper, Layne David, Kersten Rocksvold, county representative, and Library Director, Nancy Ashmore. Absent was Lynn O’Kane, school representative.
2. **Motion** by Stemper, second by Doll to certify the open meeting law agenda requirements. Roll call vote was unanimous.
3. **Motion** by Stemper, second by David to approve the Board Minutes from November 21, 2017. Motion carried.
4. There were no monthly bills to sign this week. There will be bills next week after Christmas.
5. **President’s Report** - Building expansion update
 - The footings are being installed without using vibrations. This new plan costs more and will need more cement.
 - Citizens have told Board members that stopping the vibrations was the right choice. They also believe moving the library off-site temporarily was also the right decision.
 - The old circulation desk is for sale, but no one has purchased it yet.
 - The well that was just capped is very close to the new basement. The architects will talk to the company that capped the well to get more details.
 - Part of the alley behind the library was taken out to see the cables and wires underground so they do not get cut.
 - We need to do a fundraising event in January or February. The library renovation still needs to raise \$400,000.
 - Stemper and the entire board thanked Munson for all the work she has been doing for the renovation.
6. **2017 Budget Update**
 - The 2017 Budget was amended. The budget increased by just over \$15,000 but the numbers may still change.
 - The 2018 Budget increased by around \$4,000 from the original 2017 Budget.
 - County funding for 2018 is down \$14,000.
 - No action was needed.
7. **Director’s Report**
 - The staff meeting was mostly about the issues at the Library’s temporary location.
 - Some shelves have to be rearranged for easier access to the emergency exit.

- Statistics were very low for November. This was expected because the library was closed to move, and it was closed for the Thanksgiving holiday.
- The printers seem to be working. That has been a complaint from the patrons, but it seems the issues have been resolved.
- Ashmore looked into getting security cameras, but they might slow down the internet bandwidth.

8. **January Agenda Items** – Next meeting is Tuesday, Jan. 16th at 5:30 pm

- Fundraiser Ideas

9. **Motion** to adjourn at 6:14 p.m. by Stemper, second by David. Motion carried.

Submitted by Brenda Anderson
Secretary