

Library Board Minutes  
March 20, 2018

**Minutes of Prairie du Chien Memorial Library Board of Trustees Meeting**

President Linda Munson called the meeting of the Prairie du Chien Memorial Library Board of Trustees to order at 5:34 pm on Tuesday, March 20, 2018.

1. **Roll Call** Present: Linda Munson, Norb Aschom, Brenda Anderson, Mary Ann Stemper, Jill Doll, Layne David, Lynn O’Kane, school representative, Kersten Rocksvold, county representative, and Library Director, Nancy Ashmore.
2. **Motion** by Stemper, second by David to certify the open meeting law agenda requirements. Motion carried.
3. **Motion** by Stemper, second by Doll to approve the Board Minutes from February 13, 2018. Motion carried.
4. **Motion** by Anderson, second by Doll to approve the monthly bills. Roll call vote was unanimous.
5. **President’s Report** - Building expansion update; Hardee’s fundraiser; ideas for fundraisers
  - The Hardee’s breakfast fundraiser raised \$1,591 for the Library. There was a great crowd before the St. Patrick’s Day parade.
  - **Motion** by Stemper, second by O’Kane to go on record to thank Dave Bowar for all his support and fundraising efforts for the Prairie du Chien Memorial Library. Motion carried.
  - The Master Gardeners and the Library are tentatively putting together a fundraiser on Saturday, July 14<sup>th</sup> from 1 to 4 pm. For a fee of \$20, each person will get a map of the gardens they can tour. We should publicize this with the school, the Chamber of Commerce, the paper and the radio.
  - A fundraiser at the bowling alley would be better in the fall according to Jeff Bower. October or November would be a good time to have it.
  - Building update – they are hooking up water and sewer in the alley. They are done digging. The elevator shaft is going up. They meet regularly to discuss what is happening. Grand opening could be in September.
  - St. John’s doesn’t have air conditioning so it could be a hot summer in our temporary location.
  - The Main Street Organization combined with the City. They want to raise money for plantings for the library. They wouldn’t install them but it would be great to have new plantings.
6. **Director’s Evaluation**
  - With the construction it doesn’t seem like there is time do our normal evaluation process. We will have a closed session meeting to come up with some goals. Ashmore will also come up with goals for herself.

- There will be an executive committee on Tuesday, April 10th at 4:30 to discuss the evaluation process.

#### 7. **Summer Reading Update**

- We have contacted the Army about the climbing wall we want to have at the summer reading program.
- The executive committee will also meet to discuss summer reading on April 10th.

#### 8. **Decision on Change from Winter Hours**

- **Motion** by Stemper, second by Rocksvold to leave the current hours as they are until we are back in the new building. The name of the hours will change from winter hours to library hours. Motion carried.

#### 9. **Director's Report**

- Kim Warpinski and Ruth Check-Gates attended a meeting in Darlington. They are going to change the children's collection to put books into collections on subjects combining fiction and non-fiction. It will take a long time to complete so they will start now before moving back to the new building.
- Statistics are low for February. They are about the same as January but slightly lower.
- The computers are still having some problems; need Bob to come back and look at them.
- Genealogy requests have increased but not sure why.
- On Monday, March 26<sup>th</sup> at 6:30 pm there will be a program in the Little Theater at the high school called, "Moving Day for Laura Ingalls Wilder." The program is free.

#### 10. **April Agenda Items** – Next meeting is Tuesday, April 17th at 5:30 pm

- Goals for the Director in Closed Session
- Report from David on the Brewery Fundraiser idea
- Summer Reading

#### 11. **Motion** to adjourn at 6:26 p.m. by Stemper, second by Rocksvold. Motion carried.

Submitted by Brenda Anderson  
Secretary