

Library Board Minutes
June 18, 2019

Minutes of Prairie du Chien Memorial Library Board of Trustees Meeting

Treasurer Jill Doll called the meeting of the Prairie du Chien Memorial Library Board of Trustees to order at 5:33 pm on Tuesday, June 18, 2019.

1. **Roll Call** Present: Jill Doll, Nancy DuCharme, Brenda Anderson, Jennifer Miller, Janelle Mathies, county representative at large, Kersten Rocksvold, county representative, Lynn O’Kane, school representative, and Library Director, Nancy Ashmore. Absent was Linda Munson, and Layne David.
2. **Motion** by Anderson, second by Doll to certify the open meeting law agenda requirements. Roll call vote was unanimous.
3. **Motion** by Doll, second by O’Kane to approve the Board minutes from May 21, 2019. Motion carried.
4. **Motion** by Doll, second by Miller to approve the monthly bills. Roll call vote was unanimous.
5. **President’s Report**
 - Munson was absent but she told Doll that David and Miller volunteered to help with a basket fundraiser. They will need others to help with the fundraiser as well.
6. **Fundraising Ideas**
 - O’Kane talked to Mike Bowar at the Bowling Alley. There are a lot of dates open in October, November and December for a fundraiser.
 - We need to find a date to do the fundraiser, a Sunday in October might be a good choice.
 - We could also do a meat raffle at the bowling alley.
 - Baskets could be displayed at the Library and then taken to the bowling alley.
 - Another fundraising idea is to do a food stand at WalMart.
 - The money will go to buy edging for the landscaping.
 - Additional funds could be used to buy chairs. If there is a large event at the library we have to borrow chairs from City Hall.
 - We might want to ask people to donate money to buy a chair. We could use the website GoFundMe. We talked about DonorsChoose.Org but that is for public schools.
7. **Policy for items in Catholic Charities Collection**
 - The collection will be entered into the system. Photos of the items won’t be online. But there will be a catalog of pictures at the front desk.
 - **Motion** by Miller, second by Mathies to approve the Children’s Equipment Checkout Policy. Motion carried.
8. **Summer Reading**
 - There has been great attendance at the summer reading programs.
 - Between 30 and 50 people have attended each movie night and around 30 to 40 have attended each reading program.

- The writing program is going well too.

9. **Request for Amnesty Week**

- Ashmore is requesting an amnesty week for the week of the 4th of July. The overdue materials must be brought back and then there will be no fine. Outstanding fines where the books have already been returned will not be covered during this week.
- **Motion** by Miller, second by Doll to approve amnesty week from July 1st to July 6th for all unreturned material with outstanding fines. Motion was unanimous.

10. **Parking Lot Info**

- The Redevelopment Authority (RDA) manages the new parking lot. They would like to move the Post Office mailboxes from the street into the end of the library parking lot.
- It could make plowing the snow from the parking lot a problem.
- The Library board is concerned about putting the mailboxes in the parking lot. We don't believe there is a purpose to move them from where they currently are.
- Our objections will be passed on to the RDA.

11. **Director's Report**

- The staff meeting was about ideas for adult programs.
- The refinished table is now in the genealogy room.
- Statistics are great right now. They are down a little from last month but still higher than last year.
- Ashmore is buying Launch Pads instead of Playaways.
- Landscaping is coming along. The library bought two spruces, the other plants were donated.
- The Library and the Police Department will be splitting a donation of products from 3M.

12. **July Meeting** – Next meeting is Tuesday, July 16th at 5:30 pm

- Ashmore's office
- Fundraising Ideas

13. **Motion** to adjourn at 6:45 p.m. by Rocksvold, second by Anderson. Motion carried.

Submitted by Brenda Anderson
Secretary