

Library Board Minutes

July 21, 2020

Minutes of Prairie du Chien Memorial Library Board of Trustees Meeting

President Linda Munson called the meeting of the Prairie du Chien Memorial Library Board of Trustees to order at 5:34 pm on Tuesday, July 21, 2020 at the public library and via a Zoom Meeting.

1. **Roll Call** Present: Linda Munson, Jill Doll, Brenda Anderson, Jennifer Miller, Nancy DuCharme and Library Director, Nancy Ashmore. Janelle Mathies, county representative at large was present via Zoom. Absent was Edward Hayes-Hall, county representative, Layne David, and Lynn O’Kane, school representative.
2. **Motion** by Doll, second by Miller to certify the open meeting law agenda requirements. Roll call vote was unanimous.
3. **Motion** by Doll, second by DuCharme to approve the Board minutes from June 16, 2020. Motion carried.
4. **Motion** by Doll, second by Anderson to approve the monthly bills. Roll call vote was unanimous.
5. **President’s Report**
 - We need to get the donors to our capital campaign put up in the library.
 - We want a design where we could add more names later.
 - Munson will let us know how many donors we currently have.
6. **Fundraising Update**
 - One fundraising idea is to do virtual bingo. The bingo cards would be printed with a design so no one can duplicate them.
 - Another idea is to have a silent auction.
 - Virtual trivia might work too. We could look at Kahoot online. We might do a game like Balderdash.
7. **Landscaping Update**
 - We still need some rain barrels.
 - Ed Block donated 100 foot of hose to the library. His donation is very much appreciated.
 - We might do more planting in the fall. We want to plant native plants.
 - Ornamental grasses would be nice too.
8. **Open hours update**
 - Last week we started letting limited numbers of patrons in the Library since the Covid shutdown.
 - The first day 6 people came to the library, then 18. Today 23 people visited.
 - So far, we have not had to limit the time any patrons are in the library.
 - Mathies left the meeting at 6:03 pm.

9. **Summer Reading Update**

- The program is going okay. There are about 60 participants. That is significantly lower than past years. The theme for summer reading is Imagine Your Stories.
- BeanStacks is working. It could be a little less confusing but it's nice to have.
- Storywalk is on the island. Storywalk are signs with a story printed on them that you walk past. We will move it to another park in the city.
- The Amazing Race will take place on Friday, Aug. 7th from 3-7 pm. Parks and Rec is a co-sponsor. Each family will find clues and challenges throughout the city. Participants will receive summer reading points.
- On Aug. 20th from 1 to 2:45 there is an event with Parks and Rec at the pool called Dinosaurs and Dragons.
- The library is also hosting outdoor movies.

10. **Library Director's Report**

- Staff meetings are about the summer reading.
- Statistics are really low, but they are improving.
- Ashmore has been tracking how many people have picked up materials. In April there was about 80 people picking up materials. May and June had closer to 100 people picking up materials.
- Patrons are wearing masks when they come in.
- Caitlin Bitner has a new computer. Ashmore also has her new computer. There have been some glitches printing.

11. **Topics for Next Meeting** – Next Meeting is Tuesday, August 18th at 5:30 pm

- Review the Bylaws
- Report on Donor names

12. **Motion** to adjourn at 6:36 pm p.m. by Miller, second by Doll. Motion carried.

Submitted by Brenda Anderson
Secretary