

# Library Board Minutes

September 13, 2021

## **Minutes of Prairie du Chien Memorial Library Board of Trustees Special Meeting**

President Linda Munson called the special meeting of the Prairie du Chien Memorial Library Board of Trustees to order at 4:00 pm on Monday, September 13, 2021, at the public library.

1. **Roll Call** Present: Linda Munson, Layne David, Jill Doll, Jennifer Miller, Brenda Anderson, and Nancy DuCharme.
2. **Motion** by Doll, second by Anderson to certify the open meeting law agenda requirements. Roll call vote was unanimous.
3. **Enter Closed Session**
  - **Motion** by David, second by Doll at 4:00 pm to enter closed session per State Statutes 19.85(1)(c)(d). Considering employment, promotion, compensation, or performance data of any public employee over whom the governmental body has jurisdiction or exercises responsibility. Roll call vote was unanimous.
4. **Reconvene into Open Session, and any action on the aforesaid closed session**
  - **Motion** by David, second by DuCharme to reconvene into open session at 4:34 pm. Roll call vote was unanimous.
  - **Motion** by David, second by Doll to acknowledge that Library Director Nancy Ashmore has submitted her retirement effective October 15, 2021. We wish her all the best and thank her for 20 years of service to the library and the community. Motion was unanimous.
  - **Motion** by Doll, second by Miller to have Caitlin Bittner be the Interim Library Director. Elisabeth Byers will become a full-time employee, and she will assist Bittner in her duties. During the interim, wages will be increased for both Bittner and Byers by \$3.00 per hour and will be re-evaluated on January 1, 2022. Roll call vote was unanimous.
5. **Motion** to adjourn at 4:38 p.m. by DuCharme, second by Doll. Motion carried.

Submitted by Brenda Anderson  
Secretary