

LIBRARY COMPUTER & LAPTOP POLICY

1. Computers may be used at the Library and used in a respectful and courteous manner
2. Any site, video, picture, etc. that is not deemed appropriate by the Library and Library policies will result in possible removal of the patron and privileges may be revoked per the discretion of the Director
3. The Library does not monitor or prohibit the internet. The Library does not controls access to the internet, nor can it protect users from information that they may find offensive. Library patrons use it at their own risk. Every patron who uses the public Internet service at the Library must respect the sensibilities and rights of other library patrons and the family environment here. Patrons who do not do so are at risk of losing access to library computers.
4. Parents are encouraged to supervise their children's Internet sessions. Prairie du Chien Memorial Library does not censor print materials, nor does it filter Internet materials. It is the responsibility of a child's parent or guardian to decide what electronically accessed material is appropriate for their child. Therefore, all children under the age of 18 who use this library service must have a signature permission form on file, signed at the library front desk by their parent or guardian.
5. Library Laptops are available to patrons within the Library only.
6. Laptops may be used until the battery runs out.
7. Holders of valid library cards who are 16 or older are eligible to check out Library Laptops
8. All Library Internet rules and policies regarding Internet and computer use apply to laptop use as well as PC use.
9. Laptops must be returned at least fifteen minutes before closing
10. The Library can provide only minimal computer or software assistance
11. Patrons should be aware that anything saved to the laptop hard drive will be erased as soon as the laptop is turned off; the patron needs to save files to a portable drive. The library does not provide portable drives.
12. The patron to whom the laptop is checked out is responsible if the laptop is lost, stolen or damaged. The cost for the laptop and mouse is in the database entry. Please report non-working laptops immediately.
13. Laptop users must abide by all other Library rules and policies.

Approved by the Board 03-21-2023