

# Prairie du Chien Memorial Library

## Minutes of Prairie du Chien Memorial Library Board of Trustees Meeting

1. President Linda Munson called the meeting of the Prairie du Chien Memorial Library Board of Trustees to order at 5:00 p.m. on Tuesday, February 20, 2024, at the public library.
  - **Roll Call**
    - **Present board of trustees:** Linda Munson, Jill Doll, Wendy Scherer, Ashley Erickson, Jennifer Miller, Brooke Teynor–School District, and Mark Gilberts–County Representative. **Absent: Nancy DuCharme**
    - **Motion** by Doll, seconded by Teynor to certify the open meeting law agenda requirements. Roll call was unanimous.
2. **Approval** of January 23, 2024 Library Board Meeting minutes. Motioned by Miller and seconded by Erickson. Motion Carried.
3. **Approval** of Monthly Bills. Motioned by Doll and seconded by Scherer. Roll call unanimous. Motion Carried.
4. **President's Report**
  - The Friends of the Library Book Sale is coming up on Friday, March 15th, and Saturday, March 16th.
  - Friends of the Library Members will get advanced access to shop the book sale on Thursday, March 14th from 4 p.m.–6 p.m.
  - This year the Friends of the Library will be recognizing the library pages' hard work by giving each page a \$50 scholarship upon graduation.
  - The library will be placing an order for more bricks for the brick sale in March.
  - The library will be offering a coupon code for \$10 off the purchase of a brick. The coupon will be good through March 31, 2024.
  - Money earned from the sale of the bricks goes directly to the Capital Campaign.

- Linda requested that information on the bricks be included in an article Elisabeth is contributing to the Courier Press.
- The Library Board gave input on how to advertise the library in the St. Patrick's Day Parade on Saturday, March 16th.
- Linda requested that each board member bring a bag of candy for the St. Patrick's Day Parade.

#### 5. **Director's Report**

- The Statistics Report will include a miscellaneous area at the bottom where Elisabeth keeps track of everything that is logged into DPI.
- Check-outs for January were a little bit lower than normal. This was due to the library being closed.
- The library is doing well with new cards being opened by library patrons.
- Libby is growing. The library couldn't break 1,000 for the longest time, and now the library is over that amount.
- Andrea is hosting a Loom Class on February 27th.
- A nail event will be held on March 7th. You can get your nails done or you can do your own. This event is for all ages.
- Lego Club is still very popular and growing. Lego Club is hosted once a month on the second Monday of the month.
- The Friends of the Library Book Sale is being held on Friday, March 15th, and Saturday, March 16th.
- There will be a Craft Night, but the library is still coming up with what the craft will be.
- The library will also host a Board Game Night sometime in March.
- Rock Art and Bad Art Night will return in April.
- Elisabeth went over the Library's Annual Report with the library board.
- Elisabeth also brought a copy of the library's room use agreement for the library board to look over. There were no changes to the agreement.
- A donation of \$1,000 was made to the library by an anonymous donor.

6. **Motion** to adjourn at 5:45 p.m. by Scherer, seconded by Miller. Motion Carried.

Submitted by:

Brooke Teynor

Secretary