

## **Loan Policy**

The Prairie du Chien Memorial Library will be fine free as of September 20, 2022. Fines will not be accrued for overdue items. However, if an item or items that have been checked out become lost or damaged by the patron, that patron is required to pay for the cost of the replacement of the lost or damaged item. If the patron does not pay for the materials that have been lost or damaged, the patron's account may be limited or blocked per the director's discretion. From the date an item becomes overdue, the patron will be contacted by phone and multiple notices will be mailed to the patron to remind them to bring back overdue materials. Materials that are 30 days overdue will be considered lost and replacement costs will be assessed. The patron will be responsible for the replacements costs for the library to replace the items. If a patron repeatedly does not return items and/or returns items damaged, that patron may have limitations on borrowing and/or fees applied to their account at the director's discretion.

Approved by Library Board of Trustees 9/20/2022