

Library Board Minutes

October 20, 2020

Minutes of Prairie du Chien Memorial Library Board of Trustees Meeting

President Linda Munson called the meeting of the Prairie du Chien Memorial Library Board of Trustees to order at 5:33 pm on Tuesday, October 20, 2020 at the public library and via a Zoom Meeting.

1. **Roll Call Present:** Linda Munson, Jill Doll, Brenda Anderson, Nancy DuCharme, Lynn O’Kane, school representative, Janelle Mathies, county representative at large, attended via Zoom, and Library Director, Nancy Ashmore. Absent was Layne David, and Edward Hayes-Hall, county representative.
2. **Motion** by Doll, second by O’Kane to certify the open meeting law agenda requirements. Roll call vote was unanimous.
3. **Motion** by Doll, second by Miller to approve the Board minutes from Sept.15, 2020 and the Executive Committee Minutes from Sept. 30, 2020. Motion carried.
4. **Motion** by Doll, second by Miller to approve the monthly bills. Roll call vote was unanimous.
5. **President’s Report and Landscaping Update**
 - Five students from the high school helped plant over 1,000 bulbs which took about 2 hours.
 - We ordered around \$700 of bulbs, with the landscaping committee members donating \$50 each towards the purchase.
 - The landscaping will look amazing next year.
6. **Fundraising and Donor Name Update**
 - Ken Birrenbach’s family has made a \$25,000 donation to the library. He wanted to make a donation to the library in memory of his wife Dorothy, but he died before it was accomplished. His family followed through with the donation when they realized it was not done yet. A plaque will go on the study room and a leaf on the tree for this generous donation.
 - Miller is getting information locally about making our donor tree. She is checking with Sports World about making and engraving the leaves. Without knowing what colors they have, we think we could have leaves that are silver, gold, bronze, pewter and sage to represent the different donor levels.
 - Miller is checking with a neighbor that has a CNC machine about making the tree. Other ideas are to check with Wolf Machine and Ironworks. It does not have to be made of metal. It could also be made of wood.
 - Virtual Bingo will be postponed until January. We might do a silent auction at the same time as bingo.
 - Another fundraising idea is to do a bake sale. We could make cookies and/or pies for Christmas. Munson will find out if other organizations are doing bake sales during COVID.
7. **Bylaw Update Approval**
 - We updated Article II, section 3 about the term of office.
 - **Motion** by Miller, second by Doll to accept the new bylaws with the final changes. Motion carried unanimously.