

# MEETING NOTICE

## LIBRARY BOARD OF TRUSTEES

**DATE: Tuesday, January 21, 2024**

**PLACE: Prairie du Chien Memorial Library**

**TIME: 5:00 p.m.**

Notice is hereby given, as required by State Statutes, that the Board of Trustees of the Prairie du Chien Memorial Library will meet on Tuesday, January 21, 2024 at 5:00pm at Prairie du Chien Memorial Library, 125 S Wacouta Ave Prairie du Chien, Wisconsin.

### ITEMS TO BE DISCUSSED AND ACTED UPON:

1. Roll call
2. Certification of Open Meeting Law Agenda Requirements (Action required)
3. Approval of minutes of Board Meeting on Dec 17, 2024 (Action required)
4. Approval of monthly bills (Action required)
5. President's report
  - a. February Meeting date
  - b. Community Room Event/dates scheduled ahead of time
  - c. Director's Review form
  - d. Soup to-go event
6. Director's Report
  - a. Statistics & Budget Overview
  - b. Update on staffing
  - c. Upcoming Events - Blind date with a book etc.
7. Discussion of items for February Agenda
8. Motion to adjourn

**\* Note: Trustees unable to attend the meeting need to contact the library before the time of the meeting.**

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Library Director  
January 15, 2024  
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