

Prairie du Chien Memorial Library

Minutes of Prairie du Chien Memorial Library Board of Trustees Meeting

1. President Linda Munson called the meeting of the Prairie du Chien Memorial Library Board of Trustees to order at 5:00 p.m. on Tuesday, July 16, 2024, at the public library.
 - **Roll Call**
 - **Present board of trustees:** Linda Munson, Jill Doll, Wendy Scherer, Jennifer Miller, Ashley Erickson, Mark Gilberts-County Representative, and Brooke Teynor-School District Representative. **Absent: Nancy DuCharme**
 - **Motion** by Teynor, Seconded by Miller to certify the open meeting law agenda requirements. Roll call was unanimous.
2. **Approval** of June 18, 2024, Library Board Meeting minutes. Motion by Miller and Seconded by Doll. Motion Carried.
3. **Approval** of Monthly Bills. Motioned by Doll and Seconded by Teynor. Roll call unanimous. Motion Carried.
4. **President's Report**
 - Friends of the Library will be hosting a book and pie sale during Crazy Days on Wednesday, August 7th and Thursday, August 8th. The pie sale will only be held on Wednesday, August 7th.
 - At this time, the library has most of the volunteers needed to cover this event.
 - Pie donations should be dropped off by 8:30 a.m. on Wednesday, August 7th. The back door of the library will be open for pie drop offs.
 - Linda will check with Rockweilers to see if they will lend a refrigerator to the library again this year for the pie sale.

- Since we have been in the new library long enough, Linda will be looking into doing some strategic planning. She would like to do this sometime in the winter.

5. **Director's Report**

- Summer Reading has been going well for the most part.
- Events have been very well attended.
- There has been a slow progression of misuse that has led Elisabeth and library staff to have to move all toys, kits, etc. from the Children's Section to behind the library desk for check-out.
 - It started with patrons making a mess, not cleaning up, and not putting items they used back in their proper places.
 - It then escalated to toys, shelves, and a small chair being broken. Patrons were throwing and hitting other patrons with stuffed animals and tearing the stuffing out. Coloring tables in that section were overturned and the crayons were being broken.
 - The kits that are available to check-out during programs are coming back with missing pieces. The same thing is happening with games and puzzles.
 - These incidents led to all of those items being moved behind the library circulation desk for check-out. Elisabeth hoped checking the items out would help. It did not help.
 - Elisabeth has talked with the patrons that bring the children involved in the misuse. Those conversations have not been well received and it has not stopped the destruction of the Childrens' Section.
- Movie events have had to stop due to large messes being made and patrons not cleaning up after themselves.
- The library has also had several incidents with bad behavior during special library events and with the library store.
- These incidents may lead to modifications to next year's Summer Reading program and updates to library policies.
- The Dubuque River Museum will be bringing animals for the last Summer Reading event that will take place on Friday, July 19th.

- The library received a donation of a rocking chair and two monetary donations for books.
 - All the leaves on the tree are up and the book is updated for all donations.
 - Elisabeth plans on doing a Library Store with Epic Wear. The store will sell different items with the library logo printed on them.
 - Upcoming August events include a Smokey the Bear storytime to celebrate his anniversary and one other storytime event.
 - Elisabeth will be gone a couple of days in August.
6. **Motion** to adjourn at 5:50 p.m. by Erickson, seconded by Gilberts. Motion Carried.

Submitted by:
Brooke Teynor
Secretary