

# MEETING NOTICE

## LIBRARY BOARD OF TRUSTEES

**DATE: Tuesday, July 18, 2023**

**PLACE: Prairie du Chien Memorial Library**

**TIME: 5:00 p.m.**

Notice is hereby given, as required by State Statutes, that the Board of Trustees of the Prairie du Chien Memorial Library will meet on Tuesday, July 18, 2023 at 5:00 pm at Prairie du Chien Memorial Library, 125 S Wacouta Ave Prairie du Chien, Wisconsin.

### ITEMS TO BE DISCUSSED AND ACTED UPON:

1. Roll call
2. Certification of Open Meeting Law Agenda Requirements (Action required)
3. Approval of minutes of Board Meeting of June 27, 2023 (Action required)
4. Approval of monthly bills (Action required)
5. President's report
  - a. Tshirt Store
  - b. Book & Pie Sale
6. Director's Report
  - a. Statistics & Budget
  - b. Summer Reading Updates
  - c. Upcoming Authors & Events
    - i. Friends are paying for Spooky Bird Afternoon on October 24
    - ii. Authors & upcoming dates - funded by the Friends
    - iii. Emergency Contact Form Updated
7. Discussion of items for August Agenda
8. Motion to adjourn

**\* Note: Trustees unable to attend the meeting need to contact the library before the time of the meeting.**

Elisabeth Byers  
Library Director  
July 12, 2023  
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