

Prairie du Chien Memorial Library

Minutes of Prairie du Chien Memorial Library Board of Trustees Meeting

1. President Linda Munson called the meeting of the Prairie du Chien Memorial Library Board of Trustees to order at 5:03 p.m. on Tuesday, June 18, 2024, at the public library.
 - **Roll Call**
 - **Present board of trustees:** Linda Munson, Jill Doll, Wendy Scherer, Jennifer Miller, Ashley Erickson, Mark Gilberts-County Representative, and Brooke Teynor-School District Representative. **Absent: Nancy DuCharme**
 - **Motion** by Teynor, seconded by Doll to certify the open meeting law agenda requirements. Roll call was unanimous.
2. **Approval** of May 21, 2024, Library Board Meeting minutes. Motioned by Miller and Seconded by Erickson. Motion Carried.
3. **Approval** of Monthly Bills. Motioned by Doll and Seconded by Teynor. Roll call unanimous. Motion Carried.
4. **President's Report**
 - Linda discussed ways to display the donations from Mary Ann Stemper of a painting of St. Mary's Trestle Bridge, a basket made by Emma Big Bear, along with a letter of authenticity for the basket, and boots owned by Charlie Wacouta.
 - Elisabeth requested that Mary Ann do a write-up of the stories behind each item so the library has something to reference or so the stories can be displayed along with the items in the library.
 - The basket made by Emma Big Bear will eventually be in a locked glass display case near the fireplace.
 - Mary Ann also donated paper and digital copies of her books to the library.

- The library plans to send information to the Courier Press for an article about Mary Ann's donation of her books to the library.
- The next Friends of the Library Book and Pie Sale will take place during Crazy Days in August.
- The book sale will start on Wednesday, August 7th, and continue through Thursday, August 8th. Pies will only be sold on the Wednesday sale date.
- As always, Friends of the Library get to shop the sale early.
- Linda requested library board members provide pies for the sale if they can.
- The library is still deciding what the money from the book and pie sale will be earmarked for.

5. Director's Report

- Library statistics and budget are good.
- Elisabeth's only concern in the budget is maintenance and repairs.
- May was a good month statistically.
- Library computer usage has gone up.
- The library purchased four new computers. The new computers went to the staff, the computers purchased last year have gone out into the library for patron use, and the three-year-old computers were put in the study rooms.
- Elisabeth and Linda will be going to the city finance committee to try to secure some of the city ARPA funds to go towards the cost of the new computers.
- Summer Reading has been going very, very well.
- The library has just over 200 kids signed up for the Summer Reading Program.
- Adult readers will be added to the count once they turn in their summer reading items.
- The library has been signing up more and more summer readers every day.
- May saw 31 new library cards opened. Elisabeth is excited to see the numbers for June.

- The first library event hosted for Summer Reading was Avian Connections. There were 56 patrons in attendance.
 - The Aladdin Movie Night event brought in 30 patrons.
 - Lego Club has boomed.
 - Driftless Critters from Marquette came in for an event. There were close to 200 in attendance for this event.
 - Deb from Master Gardeners and library landscaper, hosted a Plant Day. She did a really nice job with the event. There were around 85 people that attended that event.
 - The Zoozort event on June 18th had two showings, one at 1 p.m. and another at 1:30 p.m. The event was fantastic. The animals brought in around 185 people for both events.
 - Upcoming events include a scavenger hunt, a Jurassic Park event, Friday movie days, an ADRC movie, and stingray visit
 - The Stingray event is expected to be a well-attended event. Due to the number of people expected, the library will have a make-your-own bookmark or stress ball stations to help with the line wait times.
 - The first week of July will bring the Osbourne Scale and Slimy event.
 - The following week the library will host the Blufftop Alpacas.
 - The River Valley Raptors are having a Harry Potter Owl Day on July 16th.
 - The final event in July will bring reptiles from the Dubuque River Museum. There will be stations with the reptiles, face painting, and freezies.
 - There are baskets for adult summer reading prizes.
 - Bill Huser from Pete's Hamburger Stand donated around ten free hamburger and drink tokens, postcards, and koozies to be given away for Summer Reading.
 - The Local Oven donated 60 tokens for free ice cream cones.
 - Elisabeth is so impressed with community support for the library events.
 - Due to all of the events the library hosts, Elisabeth is now looking into purchasing a microphone to be used during events..
6. *Enter CLOSED SESSION per state statute 19.85(1)(c)(d). Considering employment, promotion, compensation or performance data of any public employee over whom the governmental body has jurisdiction or exercises

responsibility. Motioned by Scherer and Seconded by Gilberts at 5:26 p.m. Roll call unanimous.

7. Reconvene into OPEN SESSION. Motioned by Doll and Seconded by Miller at 5:44 p.m. Roll call unanimous.
8. **Motion** was made by Scherer, seconded by Doll to increase the part-time employee pay to \$15 per hour starting July 1st. Roll call on this motion was unanimous.
9. **Motion** to adjourn at 5:46 p.m. by Gilberts, second by Miller. Motion Carried.

Submitted by:

Brooke Teynor

Secretary