

Prairie du Chien Memorial Library

Minutes of Prairie du Chien Memorial Library Board of Trustees Meeting

1. President Linda Munson called the meeting of the Prairie du Chien Memorial Library Board of Trustees to order at 4:58 p.m. on Tuesday, June 21, 2022, at the public library.
 - **Roll Call**
 - **Present board of trustees:** Linda Munson, Jennifer Miller, Jill Doll, Ashley Erickson – City Representative, Mark Gilberts – County Representative, and Brooke Teynor–School District Representative. **Absent Nancy DuCharme and Wendy Scherer**
2. **Motion** by Doll, second by Miller to certify the open meeting law agenda requirements. Roll call was unanimous.
3. **Approval** of May 17, 2022, Library Board Meeting minutes. Motioned by Doll and Second by Gilberts. Motion Carried.
4. Wendy Scherer arrived at 5:02 pm.
5. **Approval** of Monthly Bills. Motioned by Doll and Second by Erickson. Roll call unanimous. Motion Carried.
6. **President's Report**
 - Blinds purchased for the Community Room were measured incorrectly. The company was at fault with the measurements and agreed to make it right. The company said they would either discount the incorrectly measured blinds or reorder the correct size. After discussions with the Friends of the Library, it was decided that the blinds would be reordered at the correct size.
 - 150th Anniversary Medallion Hunt hosted by the library will be overseen by Elisabeth and her husband. The medallion is in the process of being ordered, so no cost estimate yet. The hunt will start at the library and take participants to historic places in town. The Chamber offered to

award \$50 to the winner. The library will possibly award a basket to the winner. The library will also provide cookies.

- Topics discussed at the board meeting with Friends of the Library. A book sale will take place on August 10th in the Community Room, and the museum will have a pie sale in the gallery. One of the Friends made a suggestion to form a joint committee with a couple of Friends and a couple of board members to think outside the box for library fundraising. The Eagle's Club also offered to hold a fundraiser for the library.

7. **Director's Report**

- SWTC has been using the Genealogy room on Mondays and Tuesdays. It has been working well, but not super busy. It was busiest the first week.
- Statistics for May were a little low.
- A lot more books were ordered. Added more new material.
- The library has been extremely busy. Summer Reading has been going very well. 322 have signed up for the Summer Reading Program so far.
- The budget is in pretty good standing. Books are being ordered to catch up since half of the library book budget should have been spent by now, and the budget is sitting at a little over half.
- Large print is very popular right now. It's being promoted well, so the library can't keep the large print on the shelves.
- Winona Controls was in to fix the problem with the pumps downstairs. It was a simpler fix than originally thought so instead of costing closer to \$1,000 it will only cost in the \$100s.
- A lot of new magazines have been ordered. A new quilt magazine and a new woodworking magazine have been added.
- All employees were made aware of the full-time opening and were told to apply if interested. Brianna was promoted to the full-time position since she was the only one that showed interest in the job. All the staff have been pitching in, and have great attitudes. They've been helping with Summer Reading ideas.
- Partners of Crossing Rivers would like to work with the library to be a location for community members to come to pick up materials or

access information on behavioral studies. The Partners would provide any books and materials and would also handle the publicity. The library will just need to give them a list of what they would like to have on hand when recommendations to visit the library for more information are made. Any ideas are welcome.

- The Alpaca Day that was held was a success. Over 80 guests attended, and that led to a lot of books being checked out that day. Hoping that Rivers and Bluffs Animal Shelter's visit with kittens and puppies will get the same response.
- The library Storytime had over 30 people, which was a really great start. Looking for parent feedback on times that work well with Summer School and Pool hours.
- Local Oven donated ice cream scoops, The Sweet Tooth donated gift cards, Caseys donated free cookie coupons, Lions Club, and Partners of Crossing Rivers donated \$200 each.
- Officer Kussmaul and Phoenix are coming for a visit in July. Date to be decided.
- Tie-Dye day on June 30th in the basement. Participants are encouraged to bring tees, sweatshirts, and other small items to dye.
- Upcoming Escape from Titanic event is a choose your own adventure that will stay book-themed.
- Tai Chi and Pokemon are taking a break and will return in the fall.

8. **Motion** to adjourn at 5:33 p.m. by Erickson, second by Miller. Motion Carried.

Submitted by:
Brooke Teynor
Secretary