

Prairie du Chien Memorial Library

Minutes of Prairie du Chien Memorial Library Board of Trustees Meeting

1. President Linda Munson called the meeting of the Prairie du Chien Memorial Library Board of Trustees to order at 5:00 p.m. on Tuesday, June 27, 2023, at the public library.
 - **Roll Call**
 - **Present board of trustees:** Linda Munson, Jill Doll, Brooke Teynor–School District Representative, Mark Gilberts–County Representative, Ashley Erickson, Jennifer Miller, and Wendy Scherer. **Absent: Nancy DuCharme**
2. **Motion** by Doll, second by Gilberts to certify the open meeting law agenda requirements. Roll call was unanimous.
3. **Approval** of May 16, 2023, Library Board Meeting minutes. Motioned by Doll and Second by Miller. Motion Carried.
4. **Approval** of Monthly Bills. Motioned by Doll and Second by Erickson. Roll call unanimous. Motion Carried.
5. **President’s Report**
 - The library t-shirt sale is open. The sale closes on July 6, 2023. Library Board members are asked to spread the word about the sale.
 - Library President, Linda Munson, would like library board members to sign up for United for Libraries training webinars offered to SWLS library workers, trustees, or volunteers.
6. **Director’s Report**
 - Statistics looked pretty good for May. Excited for June’s statistics.
 - The budget for June is a little over, due to summer reading. The library has been getting a lot more books and materials due to high library patron traffic. The library can’t keep large print, audio, and children’s books in stock. The budget will drop back down after summer.

- Summer reading updates:
 - 70-100 people for each event hosted so far. Which is wonderful!
 - The graphic novel event turnout went really well.
 - 35-40 people attending movie nights. Attendance has been higher compared to other movie nights hosted earlier in the year.
 - The Visiting Wizards event hosted at Lochner Park had a high turnout.
 - Over 200 patrons attended the Alpaca Day event.
 - Star Wars character and movie event had a 65-70 person turnout.
 - The plants and pizza event was an awesome event. All attendees got to take home a plant and received a personal pan pizza certificate. A big “thank you” to our local Pizza Hut for their certificate donation!
- Due to some issues with fountain misuse during outdoor library events, the library may need to look into putting up signage to discourage patrons from entering, playing in, and drinking out of the fountain.
- The Dolly Parton Imagination Library representative from Onalaska that works with the Prairie du Chien Memorial Library stopped on June 27th. Our county has 449 children under the age of 5 enrolled in this program. 283 that have aged out. Last year, 4,897 free books were received by children under the age of 5 in Grant and Crawford Counties enrolled in this program.
- Some of the upcoming events include a Fire Truck Day and a Tie Dye event.
- Elisabeth went over the 2024 SWLS Proposed Fees for the th Prairie du Chien Memorial Library datasheet.
- Elisabeth made the suggestion to library board members about sending out information regarding future board meetings electronically to save money on paper, printing, envelope, and postage costs.
- **Motion** was made by Erickson, second by Doll to send out information about future library board meetings via email. Roll call on this motion was unanimous.
- The library is packed full of library events during the month of July.

- The library will be closed for the 4th of July holiday.
7. **Motion** to adjourn at 5:27 p.m. by Miller, second by Doll. Motion Carried.

Submitted by:

Brooke Teynor-Secretary