

## **Minutes of Prairie du Chien Memorial Library Board of Trustees Meeting**

President Linda Munson called the meeting of the Prairie du Chien Memorial Library Board of Trustees to order at 5:30 on Monday, March 15, 2016.

1. **Roll Call** Present: Linda Munson, Jill Doll, Layne David, Drew Johnson, Brenda Anderson and Kersten Rocksvold. Absent were Norb Aschom and Mary Ann Stemper.
2. **Motion** by Johnson second by Rocksvold to certify the open meeting law agenda requirements. Roll call vote was unanimous.
3. **Presentation on school referendum**  
Christine Panka, the president of the Board of Education, presented information about the two school funding requests that will be on the ballot on April 5<sup>th</sup>.
4. **Motion** by David second by Johnson to approve the February 15, 2016 board minutes. Motion carried.
5. **Motion** by David second by Doll to approve the monthly bills as recommended by the finance committee. Roll call vote was unanimous.
6. **President's Report**
  - The Hardee's breakfast buffet on Saturday, March 12<sup>th</sup> was a huge success. We raised \$2,412.66 in ticket sales and donations. The board wishes to express their thanks to Dave Bowar for organizing the fundraiser for the library expansion.
  - The Library is planning an event this summer on Sunday, July 24<sup>th</sup> from 1 to 4 pm. The theme of this family event will be Mardi Gras. More information will be available after the details are finalized.
  - The schedule for the summer reading program has not been set yet. It will be set after Nancy returns from vacation.
7. **Building committee report**  
The furnace has been working good this winter. There are no other issues with the building at this point.
8. **Website Update**  
The new website is now online. The new site is more accessible to mobile devices and it will be easier for the staff to make changes. Some of the pages have not been updated yet but they will be updated as soon as possible. The home page has a list of upcoming events and soon the calendar of events will be updated.

9. **CLOSED SESSION** was not needed at this meeting. It will be moved to the April meeting.

**10. Director's Report**

- Ruth and Kim attended a meeting about the Aspen Report. The Aspen Institute is a national organization that created a report on the direction that libraries should take in the future.
- Deb is learning how to use Ebsco, which is a part of BadgerLink, to look up magazines and newspapers.
- Nancy will be on vacation from March 17<sup>th</sup> through March 27<sup>th</sup>. This was discussed with the staff and they have no concerns about her absence.
- Statistics are still down slightly. This is not just evident at our library but at other libraries as well.
- Nancy is having some difficulties setting up the new computer and printer in the Archive room. She is working with different sources to get the problems resolved.
- A new cash register for library fines, fees and book sales has been set up and is working very well.

**11. April Agenda Items**

- Closed Session to go over the Director's annual evaluation
- Fundraising ideas and ways to spread the word about the library expansion

12. **Motion** to adjourn at 6:30 p.m. by Rocksvold second by Johnson. Motion carried.

Submitted by Brenda Anderson  
Vice President