

Library Board Minutes

July 27, 2021

Minutes of Prairie du Chien Memorial Library Board of Trustees Meeting

President Linda Munson called the meeting of the Prairie du Chien Memorial Library Board of Trustees to order at 5:00 pm on Tuesday, July 27, 2021, at the public library.

1. **Roll Call** Present: Linda Munson, Jill Doll, Jennifer Miller, Nancy DuCharme, Layne David, Brenda Anderson, Gary Koch, county representative, and Library Director, Nancy Ashmore. Nancy DuCharme arrived 5:01 pm. Absent was Janelle Mathies, county representative. The school representative position is vacant.
2. **Motion** by Doll, second by David to certify the open meeting law agenda requirements. Motion was unanimous.
3. **Motion** by Miller, second by Koch to approve the Board minutes from June 15, 2021. Motion carried.
4. **Input on the subject of Library Pride Month displays.** Note: Comments were limited to persons who communicated with the Director before the agenda was posted and were limited to about three minutes each. The people that spoke did so in the following alphabetical order:
 - Nancy Becker
 - Andy Doll
 - Tracy Morovits-Feye
 - Sarah Hohlfeld
 - David Krantz
 - John Moore
 - Alex Morris
 - April Schrick
 - Adam Trautsch
 - Kerrigan Trautsch
 - Rita Trautsch
 - All the speakers were finished by 5:40 pm. We thanked everyone for their input.
5. **President's Report and Fundraising**
 - The Friends Book Sale will be during Prairie du Chien's Crazy Days. The book sale will be in the basement on Wednesday, Aug. 11th from 9 am to 6 pm and Thursday, Aug. 12th from 9 am to 12 pm.
 - Pampered Chef raffle tickets will also be sold at this event. There will be a cooking demo on Aug. 11 at noon.
 - Books can be donated to the Library Aug. 9th and Aug. 10th.
 - The Fort Crawford Museum Pies-A-Plenty fundraiser will be held upstairs in the conference room from 9 am to 3 pm on Wednesday, Aug. 11th.
 - These two events will be a great way to get more people in the library.
 - The fountain - Andrew from Portzen will tell us how much money it will take to restart the fountain. Some things were unplugged while it was not being used during Covid.
6. **Approval of Monthly Bills**

- **Motion** by Koch, second by Doll to approve the monthly bills. Roll call vote was unanimous.

7. **Budget planning and process discussion, including pricing info on Hoopla**

- Ashmore found out some information about Hoopla, a digital media service. It is hard to control the cost of the service because it is based on usage. She will talk to a Hoopla representative before the next meeting.
- Budget planning – we would like to know the cost of the fountain repairs and we would like to get window coverings for the main conference room upstairs.
- Ashmore will send out information to the board about the budget before the next meeting.

8. **Summer Reading Update**

- 188 children are signed up for summer reading, and 42 adults are signed up for the adult program. Typically, we have between 200 and 225 children signed up for summer reading, so we are close to normal.
- The Amazing Race: Harry Potter edition had about 35 children participate.
- Munson participated in the Harry Potter event and she wants all the staff and volunteers to know the event was fabulous.

9. **Library Director's Report**

- Staff Meeting – They discussed the Beanstacks app for tracking reading challenges. We might use it this fall for some events.
- Statistics are doing good. The number of library visits are up significantly. The summer reading programs are probably helping with the number of visits.
- Computers are doing fine. We are having some problems getting the hot spots back after they are checked out. We can now shut off the data if the hot spots are not returned.
- The library could use someone with handy skills to help hang a bulletin board and do some other odd jobs.

10. **Topics for Next Month – Tuesday, August 17th at 5:00 pm**

- Budget
- Conference Room Window Coverings
- Hoopla cost

11. **Motion** to adjourn at 6:13 p.m. by Koch, second by David. Motion carried.

Submitted by Brenda Anderson
Secretary