

# Prairie du Chien Memorial Library

## Minutes of Prairie du Chien Memorial Library Board of Trustees Meeting

1. President Linda Munson called the meeting of the Prairie du Chien Memorial Library Board of Trustees to order at 5:00 p.m. on Tuesday, March 19, 2024, at the public library.
  - **Roll Call**
    - **Present board of trustees:** Linda Munson, Jill Doll, Wendy Scherer, Brooke Teynor–School District Representative, and Mark Gilberts–County Representative. **Absent: Nancy DuCharme, Ashley Erickson, and Jennifer Miller.**
    - **Motion** by Doll, seconded by Gilberts to certify the open meeting law agenda requirements. Roll call was unanimous.
    - Jennifer Miller arrived @ 5:07 p.m.
2. **Approval** of February 20, 2024, Library Board Meeting minutes. Motioned by Scherer and seconded by Gilberts. Motion carried.
3. **Approval** of Monthly Bills. Motioned by Miller and seconded by Teynor. Roll call unanimous. Motion Carried.
4. **Motion** was made by Doll, and seconded by Teynor to approve the payment of the \$20,721.41 SWLS (Southwest Wisconsin Library Systems) bill. Roll call was unanimous. Motion carried.
5. **President’s Report**
  - Linda discussed updates to the Library Trustee Bylaws. The updates were mainly a clean-up of duplications.
    - **Motion** was made by Doll, and seconded by Gilberts to approve the updated Bylaws as they stand. Motion carried.
  - The Library Book Sale held on March 15 & 16, 2024 made \$1,060. This is the most money made by one book sale.

- Children's books left over from the book sale were donated to Little Free Libraries and handed out at the St. Patrick's Day parade.
- Linda is attending a meeting with all three county libraries. They are putting information together to take to the County Finance Committee meeting in June. There, the libraries will pitch to the committee a request for a funding increase. The request will be for an increase from 70% to 78%. The request will be in line with increases in surrounding counties.
- All of the Library Board Members filled out and returned Elisabeth's annual library director review forms to Linda.
- Thank you to all of the board members who provided candy for the parade.

## **6. Director's Report**

- The library statistics and budget are staying on trend for the year.
- Storytime has boomed.
- Friday's have been very busy due to the storytime and Tai Chi events.
- Lego Club and Whittling attendance has seen a very good increase.
- The library purchased more Legos for the Lego Club.
- Board Game Night will take place on Tuesday, March 26th.
- Poetry Night is March 28th from 5-6 p.m. A local author will be coming to host this event. The public is welcome to share their poetry that night.
- Smart Money Week will be held April 8th-12th.
- That week is also National Library Week.
- There will also be an event for the Solar Eclipse on April 8th. The library will provide solar eclipse glasses for this event.
- Bad Art Night is on April 11th. There will also be a Rock Art event at the end of April.
- May events will be a little quieter while the library gears up for Summer Reading.
- Brick Sales are going well. The discount for the bricks is available until the end of March.
- Elisabeth mentioned to Linda that she would prefer not to print out bills. Elisabeth ran this by Jen from the System, and Elisabeth told the board

she does not have to print bills as long as she saves the bills in two different locations. This change will be put on April's agenda so the board can take action on this item.

7. **Motion** to adjourn at 5:39 p.m. by Miller, seconded by Teynor. Motion Carried.

Submitted by:

Brooke Teynor

Secretary