

MEETING NOTICE

LIBRARY BOARD OF TRUSTEES

DATE: Tuesday, November 19, 2024

PLACE: Prairie du Chien Memorial Library

TIME: 5:00 p.m.

Notice is hereby given, as required by State Statutes, that the Board of Trustees of the Prairie du Chien Memorial Library will meet on Tuesday, November 19, 2024 at 5:00pm at Prairie du Chien Memorial Library, 125 S Wacouta Ave Prairie du Chien, Wisconsin.

ITEMS TO BE DISCUSSED AND ACTED UPON:

1. Roll call
2. Certification of Open Meeting Law Agenda Requirements (Action required)
3. Approval of minutes of Board Meeting on Oct 15, 2024 (Action required)
4. Approval of monthly bills (Action required)
5. President's report
 - a. Final bill for the Library
 - b. Board Photo in December
6. Director's Report
 - a. Statistics & Budget Overview - 2025 Budget Update
 - b. Close at 5pm on Dec 19 for staff party (Action required)
 - c. Closed on Thanksgiving and Friday after reminder
 - d. Library Events Update
 - e. Upcoming Events: Author Kevin Kluesner Saturday, Nov 30 at 11am, Upcoming Pet & Family Picture locations
7. *Enter CLOSED SESSION per State Statutes 19.85(1) (c) (d). Considering employment, promotion, compensation or performance data of any public employee over whom the governmental body has jurisdiction or exercises responsibility
8. *Reconvene into OPEN session, and any action on the aforesaid closed session
9. Discussion of items for December Agenda
10. Motion to adjourn

*** Note: Trustees unable to attend the meeting need to contact the library before the time of the meeting.**

Elisabeth Byers
Library Director
November , 2024
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