

# MEETING NOTICE

## LIBRARY BOARD OF TRUSTEES

**DATE: Tuesday, November 21, 2023**

**PLACE: Prairie du Chien Memorial Library**

**TIME: 5:00 p.m.**

Notice is hereby given, as required by State Statutes, that the Board of Trustees of the Prairie du Chien Memorial Library will meet on Tuesday, November 21, 2023 at 5:00 pm at Prairie du Chien Memorial Library, 125 S Wacouta Ave Prairie du Chien, Wisconsin.

### ITEMS TO BE DISCUSSED AND ACTED UPON:

1. Roll call
2. Certification of Open Meeting Law Agenda Requirements (Action required)
3. Approval of minutes of Board Meeting of October 17, 2023 (Action required)
4. Approval of monthly bills (Action required)
5. President's report
  - a. Procedures for reserving meetings, spaces
  - b. December meeting
6. Director's Report
  - a. Statistics & Budget
  - b. Past & upcoming Library Events
  - c. 60th Anniversary mini event
7. \*Enter CLOSED SESSION per State Statutes 19.85(1) (c) (d). Considering employment, promotion, compensation or performance data of any public employee over whom the governmental body has jurisdiction or exercises responsibility
8. \*Reconvene into OPEN session, and any action on the aforesaid closed session
9. Discussion of items for December Agenda
10. Motion to adjourn

\* Note: Trustees unable to attend the meeting need to contact the library before the time of the meeting.

Elisabeth Byers  
Library Director  
November 16, 2023  
pdcdirector@swls.org  
(608) 326-6211