

The Prairie du Chien Library Gallery Agreement

The Artist, _____ and The Prairie du Chien Library hereby enter into the following agreement.

1. **Curator Purposes.** The Artist appoints The Prairie du Chien Library as curator for the works of art exhibited under this agreement.
2. **Warranty and Ownership.** The Artist hereby warrants that he/she created and possesses unencumbered title to the Artworks, and that their descriptions are true and accurate. Ownership of the Artworks remains in the Artist.
3. **Duration and Content of the Exhibit.** The Artist and The Prairie du Chien Library agree that the term of the exhibit for the Artworks is to be the following dates _____. Artworks may not contain any vulgar images or nudity of any kind as patrons of all ages view the Gallery.
4. **Transportation and Set Up Responsibilities.** The Artist will be responsible for transporting, setting up and removing his/her exhibit. A Prairie du Chien Library Representative will advise which areas are available for the exhibit and will assist with placement as time allows.
5. **Responsibility for Loss or Damage, Insurance Coverage.** The Prairie du Chien Library will take reasonable care of all exhibited Artworks and is not liable for loss or damage to exhibited items. The Artist should consult his/her homeowner or business insurance policy to provide coverage in the event of loss or damage.
6. **Payment and Accounting.** The Artist may display his/her contact information should he/she want to be contacted to arrange the sale of any of his/her artworks. The Prairie du Chien Library will not facilitate nor handle any funds pertaining to a sale of artworks. This is solely the Artist's responsibility.
7. **Reproduction.** The Artist reserves all rights to the reproduction of the Artworks. The Prairie du Chien Library may photograph Artworks to publicize and promote the Artworks through the means of promotion on social media. The Artist shall be acknowledged as the creator and owner of the Artwork in said promotions. A notice may be posted by Artist in plain sight that Reproduction rights are retained by each individual artist for all artwork placed in the Gallery.
8. **Artist Reception.** Should the Artist want an Artist Reception/Meet and Greet, The Prairie du Chien Library will provide the Community Room as scheduling allows during regular business hours. A Prairie du Chien Memorial Library Room Use Agreement will be signed and made part of this agreement. Light refreshments may be brought in by the Artist. The Prairie du Chien Library will promote the reception on their Social Media pages and include information on site. Any additional advertising would be solely the Artist's responsibility.

9. ***Termination of Agreement.*** This Agreement will expire on the date agreed to in paragraph 1. All Artworks must be removed from the Gallery by the termination date.

SIGNATURE OF ARTIST

_____ DATE _____

SIGNATURE OF THE PRAIRIE DU CHIEN LIBRARY REPRESENTATIVE

_____ DATE _____

Approved by Library Board April 22, 2025