

GIFTS AND BEQUESTS

Criteria for Inclusion Acknowledgement

1. The Prairie du Chien Memorial Library accepts gifts of money, books, magazine subscriptions, and other materials with the understanding that the library may do with them as it sees fit.
2. Selection of gifts should be governed by the same principles and criteria applied to the selection of an item for purchase. No conditions may be imposed relating to any gift after its acceptance by the library.
3. Gifts of money, real property, and/or stock will be accepted if the conditions attached thereto are acceptable to the Board of Trustees. These gifts shall be administered by the Board of Trustees.
4. Public Library use means that material sustains losses through theft, mutilation, and ordinary wear. The library does not guarantee that any gift will be a part of the collection permanently.
5. The library encourages and welcomes cash gifts, endowment funds, and bequests for purchasing books, other library material and equipment for improving the facilities, or for the benefit of the library staff.
6. Acknowledgement of gifts to the library shall be made where appropriate and the discretion of the Board of Trustees with thank you's to be written by the Board Secretary.

Approved by the Library Board of Trustees July 1997