

PRAIRIE DU CHIEN MEMORIAL LIBRARY

Library Card Policy

Library cards are free to Wisconsin residents.

Library card applicants who are not legal residents of Wisconsin must pay **\$20.00** per year. Summer or other part-year residents who do not own property in the area may pay **\$10.00** for a six-month card.

A Wisconsin resident who has neither a permanent or temporary residence within the geographic area of the Southwest Wisconsin Library System must have a valid library card from their home system before an SWLS barcode will be issued. Residents of local institutions may receive library cards, but institutional applicants will have their cards renewed monthly, and may only have two items checked out at any one time.

The Library reserves the right to refuse checkouts to patrons who have no library card or identification with them. Library cards may be replaced at any time at the Library's discretion. If the card is replaced, all previous cards are invalid, and will be destroyed by the library if presented.

Because patrons are legally responsible for all items borrowed on their card, all applications must include a valid state driver's license number or state ID. If applicants are new to the area and do not yet have a WI ID, they will be issued a card using their existing ID, but the expiration date will be set to one month. If they have not presented a valid WI ID by the end of that period, the card will be blocked until the information is provided. Patrons under 18 must have a parent/guardian signature and driver's license number or state ID on their library card application unless they have their own driver's license or state ID. Parents/guardians are responsible for all items borrowed on dependent cards for which they have signed. For your own protection, we ask that you do not loan your card or materials to others.

Approved by Library Board of Trustees 12/16/14